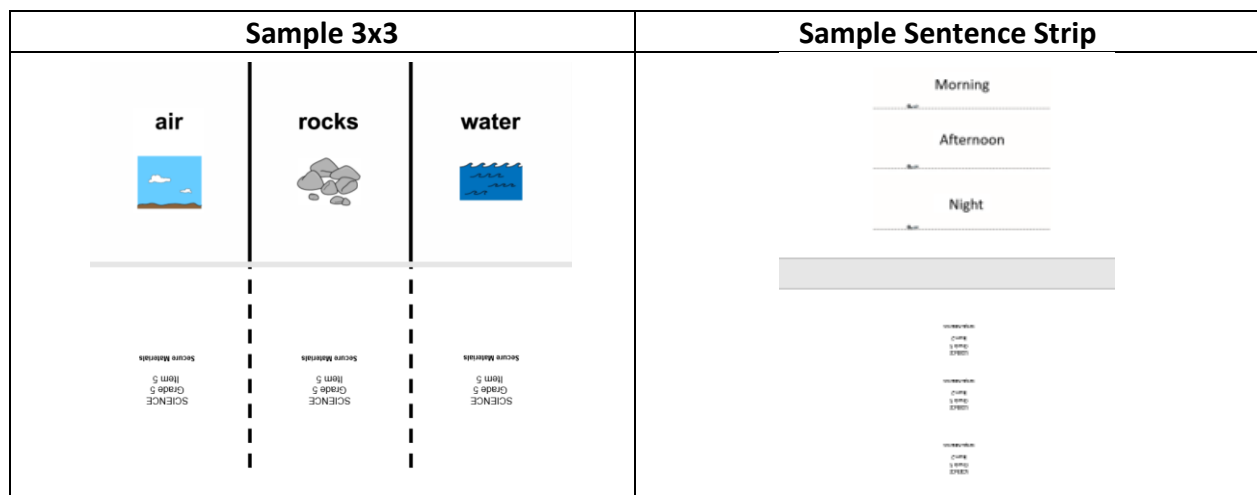


SDSAA Operational Field Test Spring 2020 Administration

Paper Response Card Accommodation Quick Guide

Paper response cards are paper manipulatives for students with a paper designated support documented in their IEP.

- The South Dakota Science Alternate Assessment (SDSAA) Operational Field Tests (OFT) for students that have a paper test accommodation are still delivered through the online Test Delivery System (TDS). Detailed instructions for using the online TDS are found in the *Test Delivery System User Guide*, available on the [South Dakota Gateway](#).
- The SDDOE must approve use of this accommodation and will provide the secure printable PDF materials on March 18, 2020. Instructions for obtaining copies of the paper response cards as well the full guidelines for use/printing are in the *SDSAA Test Administration Manual*, available on the [South Dakota Gateway](#).



¹ All documents should be printed on 8.5" X 11" cardstock, color, double-sided and flipped on the short end.

² After printing, 3x3s should be cut horizontally into three strips.

- The Proctor (PR) will place the paper response options in front of the student in the same order they appear in the Student Interface. Once the student chooses a response, the PR will then select the corresponding answer in the Student Interface and move on to the next question.
- Each item and answer option can be re-read to the student using the embedded text-to-speech or human voice recording audio in the items, stimuli, and questions.
- If the PR determines the student is not responding during the first segment, the PR may select "No Response" for the first four items. If the student responds to any items within

that segment, the student will proceed to the full test. The PR will administer the test as specified in the *SDSAA Test Administration Manual* available on the [South Dakota Gateway](#).

- The items appear in a set order, as indicated on the back of the response options. The items will appear in the Student Interface in the same order as the numbers on the back of the response options.
- PRs may cut the response options along the cut lines, enlarge the cards, may texturize, and/or may laminate the paper response options to provide access for individual students as necessary.
- Please make sure that the paper responses options match the responses of the items on the screen. If the item responses do not match, please contact the South Dakota AIR Assessments Help Desk.

South Dakota AIR Assessments Help Desk

Tel 1-855-838-8378

SDHelpDesk@air.org